

**East of England ODN with**

**Steve Andrews**

**Healthy Leadership Programme**

**Course details**

Dates of course applied for: 7th October, 15th October, 24th October, 6th November, 12th November, 18th November, 29th November & 5th December. **You must be able to attend all sessions**

# Applicant details

Full Name (as you wish it to appear on the certificate):

Email address:

Job title:

Ward / department:

Employer name:

Employer address:

Have you previously attended any leadership course? If so please give details:

# Learning agreement:

I confirm that I have read and understood the programme outline, and by undertaking this programme agree to abide by the guidelines therein. I accept that it is a condition of the employer and the ODN, that I attend all the required study days and undertake to engage fully with the presentations, dialogue and group work.

I understand that I must inform the ODN and my line manager with regard to agreeing leave requests and reporting sickness or absence in order to maintain local reporting. Any non-attendance at sessions will be reported to the line manager.

On completion of the programme I agree to engage with the evaluation process. I understand that should I withdraw from the course prior to completion or leave the employment of the East of England ODN during the course the ODN will not issue a certificate of completion, nor have any professional responsibility.

Signature: ……………………………………………….…. Date………………………

**Line managers agreement**

I understand the benefits of this training to the candidate. I am aware that I can contact the course team if I have any concerns or any issues with the programme. I understand that the discussions held in the context of leadership on the programme are confidential between the delegates and team.

Signature:… …………………………………………………. Date …….………………

Full name:…………………………………………………………….

Please provide a brief overview of your leadership experiences or responsibilities, and why you would like to do the course:

**Please return this form t****o: add-tr.eoeneonatalodn@nhs.net**